



GERRY FREDERICK MEMORIAL
EXECUTIVE OF THE YEAR

2017

Nomination Guide & Application



Gerry Frederick Memorial Executive of the Year

2017

The British Columbia Chamber Executives organization proudly established the Executive of the Year Award in 1990 to honour individuals who make outstanding contributions and whose accomplishments can be viewed as models of chamber management within and outside the work environment. The Executive of the Year recognizes an individual who exhibits the highest standards of excellence, dedication, and accomplishment over a sustained period of time and who is highly skilled and creative at all levels of chamber management.

The award also recognizes the commitment made to the individual's peers through involvement in BCCE and other chamber associations (BC Chamber of Commerce, Canadian Chamber Executives, Association of Chamber of Commerce Executives, and/or Northwest Chamber Leaders)

The Gerry Frederick Memorial Executive of the Year is presented annually at the British Columbia Chamber Executive Society's Annual General Meeting and Conference in the fall. **Please note that this award presentation is a highlight of the conference gala and it is preferred that the recipient remain unaware of their nomination.**

The Award Committee consists of previous Gerry Frederick Memorial Executives of the Year recipients who are still employed within the Chamber Network.

Award Eligibility and Selection Criteria

Award winners are selected from nominations across the province. Nominations must be received on or before 5:00 pm (PST) July 30, 2017.

Nominations must come from the nominee's community. Chamber peer and self-nominations will not be accepted.

Nominations previously unsuccessful may be resubmitted however the Nomination Package must be updated.

Gerry Frederick Memorial Executive of the Year recipients will be those who have, on a sustained basis, done **some or all** of the following:

- Made a difference in their chamber and their community
- Been willing to take risks to achieve change
- Fostered growth in the membership of their chamber
- Served as a champion of the chamber network
- Served as a mentor to new executives either formally or in an informal manner
- Has been a chamber executive for a minimum of three years
- Deemed to be a leader by their peers and their chamber, and
- Is a member in good standing of BCCE.



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Nomination Packages **must** include the following:

- A completed nomination form
- A summary of the nominee's accomplishments
- A summary of community and professional involvements
- Letters of support (maximum of 5) with at least one from each of the following stakeholders:
 - the nominee's community at large (ie., local government representative, MLA, MP, municipal staff, etc.)
 - a member at large of the nominee's chamber
- A letter of support from the nominee's President/Board Chair
- Other recognitions and awards

Submission Information

Please send nomination packages via mail or email in confidence to:

Gerry Frederick Memorial Executive of the
Year
c/o Susan Clovechok
COLUMBIA VALLEY CHAMBER OF COMMERCE
PO Box 1019
Invermere, BC V0A 1K0

Email: susan@cvchamber.ca

Subject: Gerry Frederick Memorial Award 2017

If Nomination Packages are sent electronically we would appreciate it if you include all documents in a single pdf format.

*A copy of this document suitable for downloading can be found on the BCCE website at
<http://www.bcce.bc.ca/about-bcce/gerry-frederick-memorial-executive-year-award/>*



Nomination Form

IMPORTANT:

- The Nominator must complete the following form and return it, along with all other information as requested below.
- All nominations must be received no later than 5 pm (PST) July 30, 2017.
- Self-nominations are not accepted.

Nominee Information

Name of Nominee: _____

Title of Nominee: _____

Nominee is, and has been, employed by the _____ Chamber of Commerce since _____. The _____ Chamber of Commerce is a Member in Good standing of British Columbia Chamber Executives Society.

Nominator Information:

Name: _____

Company: _____

Volunteer Role with Chamber:

Phone #: _____ Email: _____

Please attach the following information and supporting documents:

- A completed nomination form
- A summary of the nominee's accomplishments
- A summary of community and professional involvements
- Letters of support (maximum of 5) with at least one from each of the following stakeholders:
 - the nominee's community at large (ie., local government representative, MLA, MP, municipal staff, etc.)
 - a member at large of the nominee's chamber
- A letter of support from the nominee's President/Board Chair
- Other recognitions and awards